



A Village for One

Uniting our community to uplift, support, heal, and build a home for youth impacted by commercial sexual exploitation and trafficking.

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Therapeutic Housing Program (THP) Direct Care Staff

Job Responsibilities:

Anisa's Place is the therapeutic home for 6 female and female identifying youth located in Clackamas County, Oregon. The Therapeutic Housing Program (THP) serves youth who are identified as Commercially Sexual Exploited Children (CSEC) by providing a safe and healthy living environment in which they can experience support, growth, and empowerment.

Under close supervision, the Direct Care Staff works as a member of an interdisciplinary team to implement and monitor treatment for residents within the residential facility. This position involves participation and implementation of program goals and objectives to promote a strengths-based, client centered approach to assist residents in achieving individual goals and ultimately transitioning to independent living.

Essential Responsibilities:

This position description is not intended to be an all-inclusive list of responsibilities, skills, or working conditions associated with the position. Management reserves the right to modify, add or remove duties as necessary.

- Provide therapeutic interventions with residents as required and directed by the service plan.
- Provide individual and/or group skill training, supervision and support in areas such as self-care, hygiene, community resources, and other life skills as directed by the plan of care.
- Participate in regular supervision and act in the role of Primary Treatment Coordinator. Attend clinical case conferences and staff meetings to gain knowledge and communicate program and resident needs.
- Comply with and implement regulations, policies, and procedures under which the facility is licensed and operates.
- Assist in crisis situations as appropriate, following emergency protocols and procedures. Have the ability and be prepared to assist with avoidance preventing escalation and administering restraint techniques as defined in non-violent physical intervention training.
- Assist in meal set-up, preparation, serving, and clean up related to meal times or cooking group activities. Perform other household chores as needed, including but not limited to, light housekeeping and cleaning of biohazards.
- Accompany residents to, and assist residents during medical appointments in the community.

- Respect and honor client rights and responsibilities and demonstrate professional boundaries and ethics.
- Document and maintain clinical records in a manner that assures compliance with all agency policies and procedures and local, state, and federal regulations.
- Maintain accurate and up-to-date documentation as required, associated with assessment, treatment, residents' progress and other activities.
- Demonstrate responsibility for safety of residents and property; have an understanding of fire regulations and evacuation procedures; hold regular fire safety drills with residents in compliance with facility policies and procedures.
- Adhere to mandatory abuse reporting laws and HIPAA requirements.
- Stay awake on all shifts
- Provide input into the establishment of operational procedures.
- Coordinate with oncoming shift regarding resident concerns, building/program needs, and any relevant issues to ensure the smooth operation of the program.
- May serve as lead person on a given shift, responsible for contacting the Administrator On-Call for clinical decisions and direction and providing leadership for decisions that are needed throughout a shift.
- Provide input toward the therapeutic treatment plan in collaboration with the QMHP clinician
- Provide medication administration and other tasks
- Provide transportation service to escort residents out in the community.
- Perform other duties as assigned.

Secondary Responsibilities:

- Complete annual employee training requirements on a timely basis as indicated in the licensing requirements for the facility as well as agency requirements. Attend seminars, training and other educational opportunities in order to develop professional skills and abilities.
- Participate in all scheduled staff meetings, supervision sessions, and other departmental and agency meetings.
- Must have the ability to perform CPR, First Aid, and properly use AED equipment. CPR/ First Aid certifications are required and must remain current.

Schedule and Working Conditions:

This position works out of Oregon City, Oregon in a residential facility for youth. The THP run 24/7 and shifts available are typically day, swing, overnight, as well as on-call-relief. On-call staff provide relief to regular staff and require the ability to work a flexible schedule and must commit to working a minimum of 4 shifts a month.

Qualifications:

- Must have a high school diploma, GED or equivalent.

- Some work experience working with youth or adults with mental illness is preferred.
- Must have the ability to operate computer hardware and software (Including Electronic Health Record Software) at a level to effectively perform the job functions, including entering and retrieving data.
- Must successfully pass required background checks prior to beginning employment, including a DMV Driving Record Check.
- Reliable transportation, no more than 3 traffic violations in the last 3 years, and up to date insurance required.
- Must have the ability to assist residents in participating in a variety of active leisure and recreational events, as well as skill building outings and accessing community resources. These are required to avoid behavioral incidents and volatile situations. The direct care staff must have the ability to assist the team in providing safety to all clients and staff in potentially volatile situations. When the need arises, staff may be asked to perform non-violent physical interventions, holds, and physical transport of individuals to safety areas.
- Occasionally stooping, lifting (20-50 lbs), climbing (stairs), crouching, reaching, and running.
- Regularly sitting, standing, walking, and keyboarding
- Constant visual and auditory